

DANSKE BANK GLOSTRUP KONTONR. 4440 137040 CVR-NR. 58 21 06 17

## NOTICE CONVENING THE ANNUAL GENERAL MEETING OF BRØDRENE A & O JOHANSEN A/S

The Board of Directors hereby convenes the annual general meeting of Brødrene A & O Johansen A/S, CVR no. 58 21 06 17. Pursuant to Article 11 of the Articles of Association, the general meeting will be held as a completely electronic general meeting *without the possibility of physical attendance* 

#### FRIDAY, 18 MARCH 2022, AT 1.00 PM

via the Company's investor portal to be found under 'Investor Relations' on AO.dk

with the following

#### AGENDA:

1. The Board of Directors' report on the Company's activities in 2021

## 2. Approval of the Annual Report for 2021 and grant of discharge to the Board of Directors

The Board of Directors recommends approval of the Annual Report for 2021 and that the general meeting grants discharge to members of the Board of Directors.

#### 3. Resolution to distribute profits in accordance with the approved Annual Report

The Board of Directors proposes to pay out a dividend for 2021 of DKK 45 per share of nominally DKK 10. Dividend is paid out to both preference shareholders and ordinary shareholders.

#### 4. Presentation of the Remuneration Report for an advisory vote

The Board of Directors recommends approval of the Remuneration Report for 2021.

#### 5. Approval of the remuneration of the Board of Directors for 2022

The Board of Directors proposes that the Board of Directors' total remuneration for 2022, including committee fees, DKK 3,762,500, be approved. The total remuneration of the Board of Directors for 2021 was also DKK 3,762,500.

#### 6. Election of members to the Board of Directors

The Board of Directors proposes re-election of all members of the Board elected by the general meeting for a period of one year.

The Board of Directors therefore proposes the election of Henning Dyremose (Chairman), Michael Kjær (Deputy Chairman), Erik Holm, Preben Damgaard Nielsen (elected by the preference shareholders) and Niels A. Johansen.

Backgrounds and managerial posts of the members of the Board are described in <u>Schedule 1</u>.

#### 7. Election of auditor

Pursuant to Article 15 of the Articles of Association, the Company's financial statements are to be audited by a state-authorised public accountant or auditing firm elected by the general meeting for one year at a time.

In accordance with the recommendation submitted to the Board of Directors by the Audit Committee, the Board of Directors proposes that PricewaterhouseCoopers Statsautoriseret Revisionspartnerselskab (PwC) be reelected as auditor for the Company.

The Audit Committee is free from influence by a third party and is not subject to a contract with a third party restricting the choice of the annual general meeting to certain categories or lists of statutory auditors or audit firms, as regards the appointment of a particular statutory auditor or audit firm to carry out the statutory audit of the Company.

#### 8. **Proposals from the Board of Directors or shareholders**

8.1. Renaming of the ordinary and preference shares

The Board of Directors proposes that the names of the Company's share classes be updated so that henceforth the ordinary share capital will be called "A share capital", and the preference share capital will be called "B share capital". Consequently, Article 3, paragraph 2, of the Articles of Association will be worded as follows:

"This share capital is divided up into an A share capital of DKK 5,640,000 and a B share capital of DKK 22,360,000."

As a consequence of the proposal, the references to the ordinary share capital in Article 3, paragraphs 2-3, 5, 7-8, 10-11, 14-15 and 17-19, Article 5, paragraph 7, Article 7 paragraphs 1 and 3-4, Article 12, paragraph 1, and Article 18, paragraph 2, of the Articles of Association will be consequentially amended, and the references to the preference share capital in Article 3, paragraphs 2, 4-5, 7, 9-11, and 14-19, Article 5, paragraph 7, Article 7, paragraphs 1 and 3-4, Article 12, paragraph 1, and Article 18, paragraph 2, of the Article 12, paragraph 1, and Article 18, paragraph 2, of the Article 12, paragraph 1, and Article 18, paragraph 2, of the Article 10, paragraph 1, and Article 10, paragraph 2, of the Articles of Association will also be consequentially amended.

8.2. Change of the nominal value of the preference shares (B shares), etc.

The Board of Directors proposes that the nominal value of the preference shares (B shares) be changed from nominally DKK 10 to nominally DKK 1 or multiples thereof.

The purpose of the proposal is to give the Board of Directors the opportunity to implement a share split without changing the underlying value of the Company. The proposal does not intend to change the current ratio between the ordinary share capital (A share capital) and the preference share capital (B share capital), which is why the share split does not change the administrative and financial rights granted to the respective share classes.

As a result of the proposal, and provided that the proposal under item 8.1 is adopted, Article 3, paragraph 4, of the Articles of Association will be worded as follows:

"The B share capital, DKK 22,360,000, is divided into shares of DKK 1 or multiples thereof."

Furthermore, Article 7, paragraph 1, of the Articles of Association will be updated to clarify that each preference share (B share) with a nominal value of DKK 1 carries one vote. To maintain the current ratio between the ordinary share capital (A share capital) and the preference share capital (B share capital), Article 7, paragraph 1, of the Articles of Association will be updated, so that it is clarified that each ordinary share (A share) with a nominal value of DKK 100 carries 1,000 votes. Consequently, and provided that the proposal under item 8.1 is adopted, Article 7, paragraph 1, of the Articles of Association 1, will be worded as follows, so that the former voting rights ratio of 1:10 between the share classes is maintained:

"Each A share of DKK 100 shall carry 1,000 votes, and each B share of DKK 1 shall carry 1 vote."

The Board of Directors intends to carry out a share split of the preference share capital (B share capital) in the ratio 1:10 before the end of the first half of 2022, so that each existing preference share with a nominal value of DKK 10 is divided into ten new preference shares with a nominal value of DKK 1.

8.3. Authorisation to acquire own shares

The Board of Directors proposes that it be authorised by the general meeting during the period until 1 May 2023 to let the Company acquire own shares equivalent to a total of 10% of the Company's share capital at the time of being granted authorisation, provided that the Company's total holding of own shares at no point exceeds 10% of the Company's share capital. The consideration must not deviate by more than 10% from the official price quoted at Nasdaq Copenhagen at the time of acquisition.

#### 8.4. Approval of remuneration policy

The Board of Directors proposes that the general meeting approves the amended remuneration policy adopted by the Board of Directors.

Essentially, the existing remuneration policy remains unchanged, as the Board of Directors proposes only a few additions to the paragraph headlined "Share-based programs" under the remuneration policy's section 3.3.2 "Long-term incentive programs".

Consequently, up to 20 % of the annual share-based remuneration of an individual member of the Executive Board may be granted on the one condition that the Executive Board member in question remains employed

by the Group for a specified period of time as part of a retention scheme. It is also clarified that an exercise price does not necessarily have to be determined if the shares are granted free of charge, and if the number of shares granted does not exceed the upper limit as defined in the remuneration policy. The valuation of a share-based program may be determined in accordance with other recognised valuation models if the Black-Scholes model is not directly applicable. In addition, a definition of the term "grant date" in relation to share-based programs is inserted.

The full text of the revised remuneration policy is attached as <u>Schedule 2</u> to this notice of general meeting.

8.5. Authorisation of the chairman

The Board of Directors proposes that the chairman of the general meeting (with the right of substitution) be authorised to register the resolutions passed by the general meeting with the Danish Business Authority and to make such alterations as the Danish Business Authority may require for registration or approval.

#### 9. Any other business

#### **Adoption requirements**

Adoption of the proposals set out in items 8.1 and 8.2 of the agenda requires at least 2/3 of the votes cast and of the voting share capital represented at the general meeting. The other proposals on the agenda may be adopted by a simple majority of votes.

#### Share capital and voting rights

The Company's share capital amounts to DKK 28,000,000, nominal value, of which DKK 5,640,000, nominal value, constitutes ordinary share capital, and DKK 22,360,000, nominal value, constitutes preference share capital. The ordinary share capital is divided into shares of DKK 100 each or multiples hereof, while the preference share capital is divided into shares of DKK 10 each or multiples hereof. Any ordinary share in the amount of DKK 100 carries 100 votes, while any preference share in the amount of DKK 10 carries 1 vote.

The right of the shareholder to attend a general meeting and to vote in respect of his/her shares is determined on the basis of the shares held by the shareholder at the record date. The shareholding and the voting rights are calculated on the basis of entries in the shareholders' register and any notice of ownership received by the Company for the purpose of registration in the shareholders' register.

The record date is Friday, 11 March 2022.

Furthermore, attendance is subject to the shareholder having registered his/her participation as described below.

#### Notification of participation

A shareholder who wants to attend the general meeting must notify the Company of his/her participation no later than **Monday**, **14 March 2022 at 11:59 pm**.

Notification of participation may be provided:

• electronically via the investor portal on Brødrene A & O Johansen A/S' website, <u>www.ao.dk</u>.

A confirmation of registration will be sent by email to the email address provided by the shareholder

#### Participation

The general meeting is transmitted via live streaming in the general meeting portal, and it is therefore important that the shareholder is logged into the portal in order to attend the general meeting, including to be able to cast votes, if any, and/or to write comments or questions concerning the agenda items.

After presentation of the individual agenda items, it will, as usual, be possible to ask questions and debate the proposals. This will take place in writing via the general meeting portal. Any submitted comments/questions will be read out and subsequently answered verbally. Comments/questions must not exceed 250 words. Shareholders are encouraged to submit any questions in advance, cf. below.

Each shareholder is responsible for ensuring that the shareholder has a sufficient and functional internet connection (minimum 5-10 Mbit/s) at the time of the general meeting. The device from which the shareholder accesses the general meeting must meet the following requirements:

#### Browser

The electronic general meeting can be attended via Safari and so-called 'evergreen browsers' on PCs/Macs, smartphones and tablets/iPads. 'Evergreen browsers' (Edge, Chrome, Firefox) are browsers that update themselves to new versions automatically.

#### PC

The electronic general meeting will run in Edge, Chrome and Firefox browsers, but <u>not in the</u> <u>Internet Explorer browser</u>.

#### Apple

The electronic general meeting will run in the four latest main versions of the Safari browser on Macs, iPhones and iPads (Safari versions 12, 13, 14 and 15). If you have older Apple equipment that may not be able to update to a usable Safari version, you can install and use a Chrome browser.

As voting and communication on the general meeting is conducted electronically, delays on the electronic lines may occur. In utmost cases, these delays can last several minutes. The Company does not assume any responsibility for a shareholder's questions, comments, proposed amendments or votes casted, if any, being received in time for them to be taken into consideration at the relevant item on the agenda.

#### Voting

Shareholders who are <u>unable</u> to attend the general meeting may grant a proxy or submit a written vote (vote by correspondence).

#### I. Proxy

Proxies must be received by Euronext Securities no later than Monday, 14 March 2022 at 11:59 pm.

Proxy may be granted:

- electronically via the investor portal on Brødrene A & O Johansen A/S' website, www.ao.dk, or
- by completing, signing and returning the proxy form by post to Euronext Securities, Nicolai Eigtveds Gade 8, DK-1402 Copenhagen, Denmark. The proxy form may be downloaded from the Company's website, <u>www.ao.dk</u>.

Proxy may be granted to the Board of Directors or a designated third party.

#### II. Written vote (vote by correspondence)

Written votes must be received by Euronext Securities no later than **Thursday**, **17 March 2022 at 3 pm**. Written votes cannot be revoked once submitted.

Written votes may be submitted:

- electronically via the investor portal on Brødrene A & O Johansen A/S' website, www.ao.dk, or
- by completing, signing and returning the vote by correspondence form by post to Euronext Securities, Nicolai Eigtveds Gade 8, DK-1402 Copenhagen, Denmark. The vote by correspondence form may be downloaded from the Company's website, <u>www.ao.dk</u>.

#### Additional information

Until and including the date of the general meeting, the following additional information will be available at the Company's website, <u>www.ao.dk</u>:

- Notice and agenda of the general meeting, including the complete proposals, and information on managerial posts and backgrounds of candidates to the Board of Directors.
- The documents to be presented at the general meeting, including the Annual Report for 2021, the Remuneration Report for 2021, the updated Articles of Association and remuneration policy.
- Proxy and vote by correspondence form.
- The total number of shares and voting rights as at the date of the notice.
- Information on the procedure for participating in the completely electronic general meeting, including how shareholders raise questions and cast votes.

#### Personal data

With regard to the collection and processing of personal data, reference is made to the information sheet on data protection law related matters in connection with the holding of the annual general meeting available at the Company's website under 'General Meeting'. In addition, reference is made to the Company's privacy policy available at <u>https://ao.dk/mit-ao/indstilling/privatlivspolitik</u>.

#### **Questions from the shareholders**

Prior to the general meeting, shareholders may submit questions concerning the agenda or the documents to be considered at the general meeting in writing to Brødrene A & O Johansen A/S by email to <u>IR@ao.dk</u>.

As previously mentioned, questions can be raised via the Company's general meeting portal during the general meeting

#### Webcast

The general meeting will be webcasted live via the Company's general meeting portal. The broadcast will also be available on demand on <u>www.ao.dk</u> following the general meeting. The broadcast, which will consist of both picture and sound, will cover the general meeting's platform and speaker's rostrum.

Albertslund, 22 February 2022

The Board of Directors

# INFORMATION ABOUT THE BOARD OF DIRECTORS' MANAGERIAL POSTS

- Henning Baunbæk Dyremose, Chairman of the Board of Directors
  - Manager of Henning Dyremose ApS, HD Invest, Virum ApS, HCE Invest, Virum ApS, CD Invest, Virum ApS, Elly Dyremose ApS.
  - Born 1945.
  - Nationality: Danish.
  - Chairman of the Board of Directors since 2007.
  - Member of the Board of Directors since 1997.
  - Chairman of Brødrene A & O Johansen A/S' Audit Committee.
  - Elected by the ordinary shareholders.
  - As Henning Dyremose has been a member of the Board of Directors for more than 12 years, he cannot, according to the 'Danish Recommendations on Corporate Governance', be characterised as being independent of special interests.

#### **Qualifications**

- Broad leadership experience in business, finance and politics.
- Experience as managing director of a wholesale company with the same customers as Brødrene A & O Johansen A/S.
- Former Minister of Finance.

#### Managerial Posts

- Deputy Chairman of the boards of:

Aveny-T Fonden, AO Invest A/S.

- Michael Kjær, Deputy Chairman of the Board of Directors
  - Manager of Invest Group A/S.
  - Born 1956.
  - Nationality: Danish.

- Deputy Chairman of the Board of Directors since 2007.
- Member of the Board of Directors since 2002.
- Member of Brødrene A & O Johansen A/S' Audit Committee.
- Elected by the ordinary shareholders.
- As Michael Kjær has been a member of the Board of Directors for more than 12 years, he cannot according to the 'Danish Recommendations on Corporate Governance', be characterised as being independent of special interests.

#### **Qualifications**

- Qualifications in retail management at CEO level.
- Expertise in strategy, marketing and finance.
- Many years of experience with board work.
- Experience with business organisations and employers' associations.

#### Managerial Posts

- Chairman of the boards of:

Artha Holding A/S, Artha Kapitalforvaltning A/S, Artha Fondsmæglerselskab A/S, Investeringsselskabet Artha Safe A/S, Investeringsselskabet Artha Optimum A/S, Investeringsselskabet Artha Responsible A/S, Investeringsselskabet Artha Max A/S, Investeringsselskabet Artha DMax A/S, Realfiction Holding AB, Realfiction ApS, Realfiction Lab ApS, CORE Leasing A/S, Theis Vine ApS.

- Deputy Chairman of the board of:

AO Invest A/S.

- Member of the boards of:

PWT Group A/S, Kraks Fond, Ove K. Invest A/S, PR Trading A/S, Futurum ApS, Dansk Erhverv, Jacobsgaard Investment Advisory ApS, Invest Group A/S, Kjær 11-11-11 ApS, Paul Kjær Invest ApS, Paul Kjær 1991 ApS.

- Ad hoc expert judge at the Danish Maritime and Commercial Court.

#### René Alberg

- Product Manager.
- Born 1971.
- Nationality: Danish.
- Staff-elected member of the Board of Directors.
- Member of the Board of Directors since 2006.
- Re-elected in 2018, term expires in 2022.

#### • Erik Holm

- Manager of Erik Holm Holding ApS.
- Born 1960.
- Nationality: Danish.
- Member of the Board of Directors since 2009.
- Member of Brødrene A & O Johansen A/S' Audit Committee.
- Elected by the ordinary shareholders.
- As Erik Holm has been a member of the Board of Directors for more than 12 years, he cannot according to the 'Danish Recommendations on Corporate Governance', be characterised as being independent of special interests.

#### **Qualifications**

- Experience as managing director of a wholesale company with the same customers as Brødrene A & O Johansen A/S.
- Broad leadership experience in sales, finance and logistics, both in Denmark and internationally.
- Experience of Board work in other listed companies.

#### Managerial Posts

- Chairman of the boards of:

Sticks'n'Sushi UK Limited, Great Britain, ScanCom International A/S, Sovino Brands Holding ApS, Sovino Brands ApS, Ferm Living ApS, Hotel Koldingfjord A/S.

- Deputy Chairman of the boards of:

SP Group A/S, Arvid Nilssons Fond. - Member of the boards of:

Wendelbo Møbel Design A/S, Wendelbo Interiors A/S, AO Invest A/S, Sticks'n'Sushi A/S, Sticks'n'Sushi Holding A/S, Genan Holding A/S.

#### Carsten Jensen

- Logistics Coordinator.
- Born 1955.
- Nationality: Danish.
- Staff-elected member of the Board of Directors.
- Member of the Board of Directors since 1990.
- Re-elected in 2018, term expires in 2022.

#### • Niels Axel Johansen

- Chief Executive Officer of Brødrene A & O Johansen A/S.
- Born 1939.
- Nationality: Danish.
- Member of the Board of Directors since 1979.
- Elected by the ordinary shareholders.
- As Niels A. Johansen has been a member of the Board of Directors for more than 12 years and is a member of the Executive Board, he cannot, according to the 'Danish Recommendations on Corporate Governance', be characterised as being independent of special interests.

#### Qualifications

- Long-time managerial experience as CEO.
- In-depth knowledge of the wholesale industry of installation materials in Denmark and the rest of Europe.

#### Managerial Posts

- Chairman of the board of:

Avenir Invest ApS.

 In addition, Niels Axel Johansen is the CEO and member of the Board of Directors of a consolidated company and the Chairman of the Board of Directors of three consolidated companies.

#### Jonas Kvist

- Sales Manager.
- Born 1986.
- Nationality: Danish.
- Staff-elected member of the Board of Directors.
- Member of the Board of Directors since 2018.
- Elected in 2018, term expires in 2022.

#### • Preben Damgaard Nielsen

- Managing Director of Damgaard Company A/S, Damgaard Group A/S, Damgaard Group Holding A/S, Katrine Damgaard Invest ApS, Olivia Damgaard Invest ApS, Markus Damgaard Invest ApS, Damgaard Family Invest ApS, Damgaard Family Invest IV ApS, Galleri Bo Bjerggaard International ApS, PD International Invest ApS, Ejendomsselskabet Tesch Alle ApS, DGH I ApS.
  - Born 1963.
  - Nationality: Danish.
  - Member of the Board of Directors since 2007.
  - Member of Audit Committees of:

Brødrene A & O Johansen A/S, 7N A/S, Saxo Bank A/S.

- Member of the Risk and Compliance Committee of Saxo Bank A/S.
- Elected by the preference shareholders.
- As Preben Damgaard Nielsen has been a member of the Board of Directors for more than 12 years, he cannot, according to the 'Danish Recommendations on Corporate Governance', be characterised as being independent of special interests.

#### **Qualifications**

- Broad leadership experience.
- Long-time experience as CEO.
- Long-time experience as board member.
- Worked as CEO of a listed company from 1999 to 2003.
- In-depth knowledge of accounting and IT systems.
- In-depth knowledge and experience of business acquisitions and disposals.

#### Managerial Posts

- Chairman of the boards of:

Musceteers Holding A/S, Too Good To Go ApS, Too Good To Go Holding ApS, Templafy ApS, Dixa ApS, OrderYOYO A/S.

- Member of the boards of:

7N A/S Nordic Cloud Technologies ApS, Damgaard Company A/S, Damgaard Group A/S, Damgaard Group Holding A/S, Katrine Damgaard Invest ApS, Olivia Damgaard Invest ApS, Markus Damgaard Invest ApS, Damgaard Family Invest IV ApS, Scalepoint Technologies Holding A/S, Scalepoint Technologies Denmark A/S, Configit A/S, Configit Holding A/S, Saxo Bank A/S, AO Invest A/S, Fellowmind Holding AB, Kobaj ApS.

- Member of the Investment Committee for Seed Denmark.

# **REMUNERATION POLICY**

for the Board of Directors and the Executive Board



## **BRØDRENE A & O JOHANSEN A/S**

Rørvang 3 DK-2620 Albertslund Denmark CVR (Central Business Register) No.: 58210617

## Contents

1	Introduction		2
2	Remuneration of the Board of Directors		2
	2.1	Fixed remuneration	3
	2.2	Remuneration for specific tasks	3
	2.3	Incentive programs	3
	2.4	Pension	3
3	Rem	uneration of the Executive Board	3
	3.1	Fixed salary and pension schemes	4
	3.2	Personal benefits	4
	3.3	Variable remuneration components	4
		3.3.1 Short-term incentive pay	4
		3.3.2 Long-term incentive programs	5
		3.3.3 Reclaim of variable components of remuneration	6
	3.4	Termination and severance	6
4	Deviation from the remuneration policy		7
5	Process, review and implementation		7
6	Publication and entry into force		8

## 1 Introduction

Brødrene A & O Johansen A/S' (hereinafter called AO) remuneration policy for the Board of Directors and the Executive Board describes the principles for payment of remuneration to the Board of Directors and the Executive Board. The Executive Board means the executive officers registered with the Danish Business Authority.

The objectives of this remuneration policy are:

- to attract, motivate and retain qualified members of the Board of Directors and the Executive Board
- promote long-term value creation and sustainable return on AO's investments
- to ensure that sound and efficient risk management systems are implemented to the benefit of the Company's stakeholders
- to align the interests of the shareholders with those of the Board of Directors and Executive Board, both in the long and the short term.

The Board of Directors is responsible for drawing up the remuneration policy and ensures that it meets its objectives.

The remuneration policy for AO's Board of Directors and Executive Board is drawn up making allowances for the salaries and terms of employment of the other employees and the responsibilities of the Board of Directors and the Executive Board. In drawing up the remuneration policy, attention has also been paid to the special structure of the Company and to the fact that the ratio between the total remuneration of the management and the other employees may not differ significantly from similar listed Danish companies.

### 2 Remuneration of the Board of Directors

Once a year, the Board of Directors reviews the Directors' fees based on recommendations from the Chairmanship.

The Chairmanship bases its recommendations on relevant comparisons with other companies of the same size and complexity, taking into consideration the competency and performance requirements for the Board of Directors, including the number of meetings and the participation in committees.

Members of the Board of Directors receive a fixed annual remuneration based on the number of Board of Director and Committee seats held in the Company and the Group. Board members are not offered any incentive-based remuneration. This ensures that the Board of Directors is independent of short-term financial results and can focus on the Company's long-term strategic value creation and sustainability.

The Board of Directors' remuneration for each financial year is to be approved at the Annual General Meeting. Proposals for the Board of Directors' remuneration for the coming financial year are also to be presented at the Annual General Meeting for approval.

#### 2.1 Fixed remuneration

Each member of the Board of Directors receives a fixed annual base fee.

Members of the Board of Directors elected by the employees receive the same remuneration as the members elected by the General Meeting.

In addition to the base fee, the Chairman and the Deputy Chairman of the Board of Directors receive an additional fee which, in accordance with market practice, can constitute up to 100% and 50%, respectively, of the annual base fee.

Members of Board Committees also receive a fixed annual committee fee, which can constitute up to 100% of the base fee. In addition to the fixed annual committee fee the Chairman and the Deputy Chairman of the Board Committees receive an additional fee. The additional fee can constitute up to 100% of the fixed annual committee fee for the Chairman and up to 50% for the Deputy Chairman.

A separate fee is paid to members of the Board of Directors holding directorships or other management posts in the subsidiaries of the Company

#### 2.2 Remuneration for specific tasks

If individual Board members take on specific tasks outside their normal duties assigned by the Board of Directors, the Chairmanship may recommend to the Board of Directors that they approve a remuneration for such tasks.

#### 2.3 Incentive programs

The members of the Board of Directors are not offered any bonus or incentive programs.

#### 2.4 Pension

The remuneration of the Board of Directors does not include contributions to pension schemes.

### **3** Remuneration of the Executive Board

The Board of Directors has adopted a remuneration structure for the Executive Board which best supports the objectives of the remuneration policy:

The remuneration of the Executive Board consists of:

- Fixed salary
- Short-term incentive pay
- Long-term incentive pay
- Pension
- Personal benefits (company car etc.)

All components are described in more detail below, including the relative share of each component.

Members of the Executive Board do not receive separate remuneration for management posts held in the subsidiaries of the Company, but members of the Executive Board may, when agreed with the Board of Directors, receive a director's fee on an equal footing with external members of the Board of Directors

The remuneration of the Executive Board contributes to AO's business strategy, longterm interests and sustainability through the use of relevant short- and long-term key financial performance indicators, strategic goals and the development of the Company's share price, cf. below.

Once a year, the Board of Directors reviews the remuneration of the Executive Board, and based on this and recommendation from the Chairmanship, they set the criteria for the Executive Board's incentive pay for the coming year.

The Executive Board's incentive pay is evaluated annually by the Board of Directors in accordance with the predetermined criteria. The degree of achievement of objectives is determined by the Board of Directors on recommendation from the Chairmanship.

#### 3.1 Fixed salary and pension schemes

Each member of the Executive Board is paid a fixed annual salary based on among other things seniority and experience as compared to the market level of other relevant companies of similar size, complexity and structure.

Individual pension schemes are agreed upon within the salary scale determined by the Board of Directors. Pension contributions can constitute up to 16% of the fixed annual salary for the individual executive.

#### 3.2 Personal benefits

A number of usual work-related benefits are available to the members of the Executive Board, e.g., company car, etc. The extent of individual benefits is negotiated with each individual member of the Executive Board within the guidelines laid down by the Board of Directors, and it will not exceed 6% of the fixed annual salary, including pension, for the individual executive.

In addition, the members of the Executive Board are covered by a life and accident insurance taken out by AO.

#### 3.3 Variable remuneration components

#### 3.3.1 Short-term incentive pay

Short-term incentive pay includes cash bonus based on performance over a 12-month period. The purpose of the short-term incentive pay is to motivate and reward the Executive Board in order to help AO achieve the adopted short-term goals.

Goals are set for one year at a time and primarily include financial results such as gross margin, profit before tax, cash flow from operations, etc., but may also include targets for the individual Executive Board member's functional area such as market share, employee turnover, employee satisfaction, implementation of new concepts, etc.

The payment and the size of the bonus will depend on the fulfillment of the agreed targets for the current year and will be paid out at the end of the vesting period.

The short- and long-term cash bonus may not exceed a maximum of four months' fixed salary for members of the Executive Board.

#### 3.3.2 Long-term incentive programs

Long-term incentive programs include long-term cash bonus and the grant of share options or similar share-based programs.

The purpose of the long-term incentive pay is to ensure the Executive Board's focus on the long-term business strategy, the sustainability of the Company and the alignment of shareholders' interests with those of the Executive Board.

#### Long-term cash bonus

The Board of Directors may decide to set performance targets for the cash bonus, cf. point 3.3.1, which extends beyond one year. It may take 2-5 years to achieve the set targets, and thus they become long-term. In such cases the targets will typically consist of strategic targets, long-term projects, development and implementation of new concepts, transformation of functions, etc.

The size of the bonus payment is determined and paid out at the end of the vesting period.

#### Share-based programs

The Board of Directors may decide to grant share options or similar share-based rights to any member of the Executive Board.

The share-based programs can be granted both as a single grant and repeated annual grants.

At the time of grant, the value of the share-based program calculated in accordance with the Black-Scholes model or a similar recognised valuation model may not exceed the value of the individual Executive Board member's fixed salary and pension for the current year, cf. point. 3.1.

The maturity period is a maximum of three years from grant date with a subsequent exercise period of no more than 10 years.

The Board of Directors determines the specific grant terms, including any exercise price, exercise date and number as well as relevant goals.

Primarily, the goals comprise long-term financial results such as gross margin, profit before tax, cash flow from operations, etc., but they may also include share price performance and targets for the individual Executive Board member's functional area such as market share, employee turnover, employee satisfaction, implementation of new concepts, etc.

The maturity, payout and size of share-based programs will depend on the achievement of the agreed goals.

The purpose is to motivate and reward the members of Executive Board for contributing to achieving the long-term goals that have been adopted by AO. However, up to 20% of the value of the annual share-based remuneration calculated at the time of grant, cf. above, to be obtained by an individual member of the Executive Board for each year during the stipulated maturity period may be granted on the one condition the Executive Board member in question remains employed by the Group subject to the good leaver and bad leaver provisions determined by the Board of Directors.

No share options, etc., may be granted, if the intended grant, plus the value (at their grant date) of previously granted and not matured programs, in total, exceeds the annual salary and pension of the Executive Board member in question on the date of grant, cf. point 3.1.

If the Executive Board is granted share options, the share options are hedged by treasury shares owned by the Company, or if this is not sufficient, through the acquisition of treasury shares.

In this remuneration policy the grant date is understood to be the date when the sharebased program in question is introduced, regardless of any later maturity and exercise periods.

#### 3.3.3 Reclaim of variable components of remuneration

In certain cases, variable components of remuneration awarded or paid to an Executive Board member may be reclaimed, in full or in part, by AO.

Certain cases include, but are not limited to, material misstatement in AO's annual report where the Executive Board member has been in bad faith or where it is assessed that the Executive Board member has exceeded his or her powers and inflicted a material loss on AO.

#### 3.4 Termination and severance

Members of the Executive Board are employed without a time limit, but with a mutual right to terminate employment.

AO may terminate the employment of a member of the Executive Board by giving 12 months' written notice. A member of the Executive Board may terminate the employment with the Company by giving six months' written notice.

The total remuneration for the notice period, including any severance pay, may not exceed two years' total remuneration, including all remuneration components.

Agreements on special remuneration can be made with members of the Executive Board in the event of a change of control.

## 4 Deviation from the remuneration policy

In certain cases, the Board of Directors may temporarily deviate from the remuneration policy if factual and verifiable evidence indicates that this is necessary to serve the long-term interests of the Company and its shareholders.

Certain cases include, but are not limited to, changes in the Executive Board, change of control or merger, and acquisition/disposal of subsidiaries. The deviation could include the size of cash bonus payments, severance payments or share-based programs.

In order to deviate from the remuneration policy, there must be a reasoned recommendation from the Chairmanship and the Board of Directors must agree on approving the recommendation.

At the next General Meeting, the Board of Directors must explain any deviation from the remuneration policy and the reason for it.

If the deviation from the remuneration policy is of a character that cannot be considered temporary, and therefore should be covered by the remuneration policy, an amended proposal for a remuneration policy will be submitted at the next General Meeting.

## 5 Process, review and implementation

The Chairmanship reviews the remuneration policy annually and ensures that the policy continues to support AO's strategic goals and that there are overlapping interests between the Company's shareholders, the Board of Directors and the Executive Board in both the short and the long term.

Once a year, the Chairmanship submits the conclusions of their review to the entire Board of Directors, including proposals for possible changes to the remuneration policy to be considered and approved by the entire Board of Directors.

In the event of changes to the remuneration policy, the Executive Board can be consulted, but the Executive Board has no decision-making powers in relation to the remuneration policy.

In order to ensure independence and avoid conflicts of interests, a member of the Board of Directors or Executive Board may not participate in the decision-making process regarding an agreement between AO on the one hand and the relevant member of the Board of Directors or the Executive Board on the other hand.

As the remuneration of the Board of Directors consists solely of a fixed fee, which is approved by the general meeting, it is the Company's opinion that there is no risk of conflicts of interests in connection with the Board of Directors work with the remuneration policy.

The remuneration policy is submitted for approval by the General Meeting in the case of any material change and at least every four years.

## 6 Publication and entry into force

This remuneration policy was approved by the Board of Directors on 22 February 2022, and in addition, it must be approved by the shareholders at the Annual General Meeting on 18 March 2022.

If the remuneration policy is approved at AO's Annual General Meeting, the remuneration policy will be published on AO's website (<u>www.AO.dk</u>) immediately after the Annual General Meeting.